



Aberdeen Office 605-226-2545
 Faulkton Office 605-460-0322
 Selby Office 605-649-1150

****Service Agreement Check List****

Service Tech: _____ Date: _____ Hours: _____

Customer Name: _____		
Address: _____		
City/State/Zip: _____		
Home Phone: _____	Business: _____	Cell: _____

Type: _____	Brand: _____	Age: _____
Model: _____	S/N: _____	

Heat Systems

Cooling Systems

- Check Venting
- Check Filter Size: _____ x _____ x _____
- Check Combustion Air
- Check Vent Motor
- Check Main Blower Motor/Wheel or Pump
- Check Heat Exchanger(s)
- Check Drain Lines
- Check Burner/Iginiton System
- Check Electrical Connections in Unit
- Check Thermostat(s)/Zone Control(s)
- Check Gas Pressure _____ LP or NG
- Check for Gas Leak at Serviced Equipment
- Check Safety Controls
- Check Humidistat
- Check Drain Tube
- Replace Pad
- Check Wall Control
- Check Damper Motor
- Check Core
- Clean Outside Hoods
- Check Operations
- Wipe Down Entire Unit w/Rag
- Place Hase Sticker on Equipment

- Check Condensate Drain/Pan/Tube
- Check Filter Size: _____ x _____ x _____
- Check Evaporator Coil (If Accessible)
- Check Line Set (Where Visible)
- Check Thermostat(s)/Zone Control(s)
- Check Condenser Coil; Clean if Needed
- Check Condenser Fan; Oil Motor if Needed
- Check to see if Air Conditioner is Level
- Check Electrical Connections on Unit
- Check Contactor/Controls
- Check Refrigerant Level
- Check Drain Lines
- Check Drain Tube
- Wipe Down Entire Unit w/Rag
- Place Hase Sticker on Equipment
- Check Operation

Technician Recommendations: _____

